



**JOB OPPORTUNITY
REGISTERED NURSE, TEMPORARY FULL-TIME**

Date Posted: February 2, 2022	Expiry Date February 8, 2022
Job Number: ONA-02-2022	Department: Nursing
Position: Registered Nurse	Status: Temporary Full-Time (1.0 FTE) 12 months
Current Salary: \$36.14 – \$49.27 per hour	Union: ONA

The Ottawa fertility Centre is a state-of-the-art modern fertility treatment center that provides comprehensive diagnostic and treatment services to its patients. The Ottawa fertility Centre is accredited by Accreditation Canada and pursues standards of excellence in all areas of its operations. We are an equal opportunity employer and encourage staff growth and development.

The nurse participates as an important member on a multidisciplinary team that includes physicians, a lab scientist, embryologists and andrologists, sonographers, OR assistants, pharmacists, phlebotomists, and administrative support staff. Using the nursing process, professional knowledge, critical thinking skills, technical skill and clinical judgment, the nurse collaborates with other professionals to deliver comprehensive, high quality patient focused nursing care to those seeking reproductive services, undergoing treatment including ovulation induction, therapeutic donor sperm insemination (TDI), intrauterine insemination (IUI), in vitro fertilization and embryo transfer (IVF-ET). The nursing role involves working in the physician’s offices to collect patient histories and perform physical examinations; answering telephone inquiries from patients; in the recovery room to prepare patients for procedures as well as care for patients post procedure; in the OR assisting physicians during procedures, administering conscious sedation as well as preparing the room between procedures; performing intrauterine inseminations; meeting with patients to educate them on the treatment plans and preparing treatment schedules. As an ambulatory out-patient clinic, OFC manages high volumes of patient phone calls requiring medical guidance on assessment or treatment related questions. Flexibility in training to all roles available for nurses at the OFC is required.

Responsibilities and Duties

- Perform Patient assessments
- Implements a patients treatment plan by providing clinical nursing care to assigned patients
- Educating patients and significant others in consultation with the team
- Acting as a patient’s advocate to protect and promote the patient’s right to autonomy, respect, privacy, dignity and access to information
- Collaborating with the patient, significant others and other members of the team to develop the patient’s plan of care
- Documenting timely, accurate reports of all patient data that has been collected and interpreting the data to begin to develop a plan of care based on the patient history and learning needs
- Ensure that patients are well informed and understand instructions provided to them including medication administration, storage of medications, pre and post treatment instructions
- Checking for proper function of medical equipment and devices on a regular basis to ensure proper functioning and maintenance

Qualifications and Experience

- Current Certificate of Registration, College of Nurses of Ontario (CNO)
- Meets standards of nursing practice for R.N
- BCLS certification
- ACLS certification
- Previous experience in Obstetrics and/or Gynecology
- Previous experience in infertility preferred

The Ottawa Fertility Centre is committed to accessible and equitable employment practices. If you require an accommodation to participate in the recruitment and selection process, please inform Human Resources to discuss your individual accessibility needs. All requests for accommodation will be considered in a fair and objective manner, ensuring that all applicants are treated with respect and dignity.



Knowledge, Skills and Abilities

- Ability to perform nursing/medically delegated procedures and documentation in accordance with standards of care works within the scope of the College of Nurses
- Ability to complete pelvic examinations and physical assessments through delegated acts and the nursing process
- Strong working knowledge of MS Office applications (Word, Excel, PowerPoint, and Outlook)
- Ability to work with a team and independently
- Ability to multitask and meet multiple deadlines
- Keen attention to detail to provide accuracy and address errors in a professional manner
- Strong interpersonal and communication skills
- Highly organized and efficient
- Ability to work in a fast faced environment
- Oral, written and reading comprehension in French considered an asset

*** please note, internal applicants will be considered first***

Please submit your letter of application and up-to-date resume to Human Resources quoting the job number before the expiry date and send to dgroulx@conceive.ca. We thank all applicants for their expressed interest; however, only applicants selected for an interview will be contacted.